

## CONDITIONS for the PARENT/GUARDIAN/SPOUSE/ACCOUNT PAYER

The parent or guardian or spouse or account payer of the student understands and agrees that:

- One of the primary purposes of Inscape courses is to prepare students to succeed in a tough, adult world; students choose to study at Inscape for this reason;
- As our courses are tough, it might not be wise for physically or emotionally 'delicate' applicants to enrol at Inscape;
- Inscape is a place of higher learning; we enrol adults and young adults, and parents expect that the college will treat its students as such;
- All lecture sessions and presentations must be attended. Students who arrive late may not be permitted to enter as it is disruptive for both the class and the lecturer. Students who are late for, or do not attend classes or presentations may be penalised;
- Our lecturers are not trainers; the students' responsibility is to learn and the lecturers', to facilitate their learning;
- Every assignment must be submitted. Assignments that are not submitted, complete and on time, or have not been submitted following the procedures, will not be marked;
- Students' unfortunate circumstances, given as reasons for not attending lectures or submitting assignments, cannot be accommodated;
- Inscape may treat (even minor) non-compliance or infringements or misdemeanors strictly and firmly; plagiarism is cause for expulsion;
- Some situations may appear to be unfair, but students will not always understand the well-considered reasons for college rules, instructions and decisions;
- Students must pass every subject or module with a minimum of 50% to pass the year;
- Socially inappropriate behaviour is unacceptable and will not be tolerated;
- If a student has a complaint, s/he must handle it in accordance with the college grievance policy. Only if it is not resolved satisfactorily, may the parent or guardian or spouse or account payer intervene;
- Payment of college fees does not entitle the account-payer to make demands on the college;
- Outstanding fees will result in the with-holding of services which may jeopardise the student's progress.

## FIDELITY GUARANTEE as required by the Department of Higher Education and Training

"In the event of Inscape Design College (the company) not being able to meet its commitments to students as result of the liquidation of the company, students will, in the event of their claims against the company not being fully recovered, have the right to request the said liquidator to claim any shortfall from the financial institution which has provided a guarantee to beneficiaries to cover such an eventuality, provided that the total amount claimable from such institution will not exceed the total amount of the guarantee. Should the total of such unrecoverable claims exceed the total amount of the guarantee then the total amount claimed by beneficiaries in terms of the said guarantee will be pro-rated amongst the beneficiaries who submitted claims"

The college Policies and Procedures are publically available on the Inscape Design College website: [www.inscape.ac.za](http://www.inscape.ac.za)

Inscape thanks its past parents, guardians, spouses and account payers for assisting us to compile these conditions.